

OIAA FINANCE COMMITTEE

Proposed Agenda

5/30/23

- I. Open with the Serenity Prayer
- II. List of Those in Attendance
- III. Approval of Agenda
- IV. Approval of Prior Month's Minutes (recording and notes not taken)
- V. Review of Financial Reports
 - A. Budget Variance
 - B. Balance Sheet
 - C. Contributions
 - D. Frequency of distribution
- VI. Old Business
 - A. Tax filing complete
 - B. Jennifer designated new Treasurer as of 4/29/23
 - C. TIAA distributions
 - D. Review vendor process to be presented at June Assembly meeting
- VII. New Business
 - A. Alt Treasurer
 - B. Finance Secretary
 - C. Resignation of bookkeeper
 - D. Recommended Balance Sheet Change
 - E. Review of Finance Charter
 - F. Any other business?
- VIII. Close with the Responsibility Statement